

Minutes of Worton Annual Parish Council held on Monday 8th December 2025 in Worton Village Hall at 7:00pm.

Present: Cllr Malcolm Powell (MP), Ed Marks (EM), Brian Badge (BB), Cllr David Johnson (DJ), Cllr Anthony Higgins (AH), Cllr Nick Stokes (NS), Cllr Dickie Parsons (DP)

Also present: Bob Mitchell, Alun Newman

096/25/26	To receive apologies for absence Cllr Chris Collins, Cllr Richard Slack, Cllr Tamara Reay
097/25/26	Declaration of Members Interests NA
098/25/26	Minutes of meeting held on Monday 3rd November 2025 Proposed by EM. Seconded by BB. Agreed.
099/25/26	Open session on the matters set out below Church wall completed and hedge replanted.
100/25/26	Wiltshire Councillor's Report Community Governance Review – Wiltshire Council undertakes a Community Governance Review on a periodic basis to ensure that arrangements for parishes ensure that they best reflect the identity and interests of local communities. It helps ensure that governance arrangements are as effective and convenient as they can be. It can involve adjustments to the number of parish council councillors, parish boundaries, name changes etc. This round of reviews covers the parishes within the Devizes, Marlborough and Royal Wootton Bassett & Cricklade Area Boards. In the first instance the Parish Council should consider the questions covered in the briefing note and feed back to Democratic Services. Any changes will take effect from the next scheduled election on 1 May 2029. Also to note that I am Vice Chairman of the Electoral Review Committee, which is overseeing this process, so I am well placed to follow up on any issues that arise. Wiltshire Local Plan - The next stage in the Local Plan process is a series of formal hearings by the Planning Inspector. However, I understand that following the initial hearings, future hearings have been postponed by the Inspector to allow further work to be completed. More information is at Wiltshire Local Plan Examination Local Highways and Footpaths Improvement Group - The Parish Council should have received a survey from Wiltshire Council about the effectiveness of LHFIGs – I would be grateful if you would share your responses with me so that I can sighted on your thoughts.
101/25/26	Transport and Road Safety Flooding at postbox area, report to Wiltshire Council again.
102/25/26	Leisure Facilities, Appearance and Environment Best Kept Village – working group to start clearing Back Lane on Saturday 13 th

Signed:

Date:

	December at 9:30am. Newland Homes – Residents advised that a management company will be set up to be responsible for maintenance of land. NS to try and arrange a meeting with Newland Homes for an update.																																	
103/25/26	Planning PL/2025/08476 Land adjacent to Hornby House. Application for full planning permission to build 4 bedroom detached house. NO OBJECTION WITH COMMENTS																																	
104/25/26	Communications Community Governance Review. Parish Clerk to complete.																																	
105/25/26	Parish Plan Paul Ganuszko playground survey completed. Next steps: create list of options within budget and contact local Mum’s group to get feedback.																																	
106/25/26	Village Organisations Leaflet Drop Leaflet written and designed, ready for distribution in January. Proposal to use Solar Fund for funding printing of leaflet. Proposed DJ, seconded EM.																																	
107/25/26	Finance a) To review and approve the Parish Accounts as at 30th November 2025 Proposed EM Seconded AH b) VAT Return for 24/25 to be completed. c) External audit requirements – move to January meeting. d) To authorise the following payments. Proposed BB, seconded DJ <table><tr><th><i>Payable to</i></th><th><i>Description</i></th><th><i>Amount</i></th><th><i>Budget Category</i></th></tr><tr><td>J Slack</td><td>Salary</td><td>£397.00</td><td>Salary</td></tr><tr><td>J Slack</td><td>Admin Allowance</td><td>£26.00</td><td>Administration</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£99.25</td><td>Salary</td></tr><tr><td>Charlton Baker</td><td>Preparation of payroll annual fee of £259.20; paid via monthly DD</td><td>£21.60</td><td>Administration</td></tr><tr><td>MacAfee</td><td>Lap security</td><td>£29.99</td><td>Admin</td></tr><tr><td>WMVH</td><td>Hire of Village Hall</td><td>£100</td><td>Admin</td></tr><tr><td>TOTAL</td><td></td><td>£673.79</td><td></td></tr></table>	<i>Payable to</i>	<i>Description</i>	<i>Amount</i>	<i>Budget Category</i>	J Slack	Salary	£397.00	Salary	J Slack	Admin Allowance	£26.00	Administration	HMRC	PAYE	£99.25	Salary	Charlton Baker	Preparation of payroll annual fee of £259.20; paid via monthly DD	£21.60	Administration	MacAfee	Lap security	£29.99	Admin	WMVH	Hire of Village Hall	£100	Admin	TOTAL		£673.79		
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108/25/26	Items to be considered for the agenda for the next meeting and questions to the Council:																																	

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	Precept to be agreed. Discuss External Audit requirements for IT compliance in 2026 AGAR (new requirement). Review Parish Council Policy Documents. Defibrillator update to be discussed. Parish Plan Best Kept Village Newcomers Meeting – Friday 6th February	
	Date of next meeting: Monday 5 th January 7:00pm Worton Village Hall.	
	Key Messages:	

DRAFT

Signed:

Date: