

Minutes of Worton Parish Council meeting held on Monday 1st June 2026 in Worton Village Hall at 7:00pm.

Present: Cllr Malcolm Powell (MP), Cllr Richard Slack (DJ), Cllr Nick Stokes (NS), Cllr Brian Badge (BB), Cllr David Johnson (DJ), Cllr Anthony Higgins

Also present: Paul Manning (Seend Parish Council Representative), Alison Parker

167/26/27	To receive apologies for absence Cllr Dickie Parsons, Cllr Tamara Reay, Cllr Chris Collins	
168/26/27	Declaration of Members Interests NA	
169/26/27	Minutes of meeting held on Monday 11th May 2026 Proposed by RS. Seconded by DJ. Agreed.	
170/26/27	Open session on the matters set out below Seend Parish Council – opened discussion about C20 and Bell Hill traffic. Parish Councils to continue to work together on traffic management.	
171/26/27	Wiltshire Councillor's Report See attached.	
172/26/27	Transport and Road Safety Metro counts at end of village – RS to raise at next LHFIFG meeting	
173/26/27	Leisure Facilities, Appearance and Environment Defibrillator update: waiting on delivery of product BKV update: WPC maintenance policy to be developed in line with Wiltshire Council policies to prevent issues over 'No Mow May' and other similar initiatives. Alison Parkervolunteered to assist with the project and creation of a sub group moving forward. Proposal for purchase of equipment and storage shed to be generated. The Parish Council wish to thank Nick Stokes for all his hard work over the last two years. Sandleaze Park Project: Proposal from Wicksteed for provision of play and sports equipment. Total cost for all equipment is £52,904. Replacement of fencing around the play area to create a larger play area and define the footpath. Cost estimate: £4,500 YES Repair and upgrade of climbing wall. Quote: £4,000. NO Change existing swings. Quote: £220 for x 2 swings. YES New picnic benches and waste bin. Quote: £2,000	

Signed:

Date:

	Path at entrance to Sandlease: RS to ask LHFIFG about removing raised curb. Continuation of gravel path the length of Sandlease Park proposal. Agreed to hold on this for now. Proposed by BB and seconded by DJ. Clerk to raise invoice to Wiltshire Council for Section 106 Funds.																																
174/26/27	Planning NA																																
175/26/27	Finance a) - Proposal for the use of Scribe Accounting Service at a cost of £199 upfront plus £25 per calendar month. Proposed MP, seconded DJ b) - Received and noted the Annual Internal Audit Report from Auditing Solutions Ltd c) - Approved the Certificate of Exemption being sent to the external auditor d) - Approved the dates for the period for the excise of public rights; 1st July – 11th August. e) - Authorise the following payments: Proposed AH, Seconded DJ <table><tr><th><i>Payable to</i></th><th><i>Description</i></th><th><i>Amount</i></th><th><i>Budget Category</i></th></tr><tr><td>J Slack</td><td>Salary</td><td>£397.00</td><td>Salary</td></tr><tr><td>J Slack</td><td>Admin Allowance</td><td>£26.00</td><td>Administration</td></tr><tr><td>HMRC</td><td>PAYE</td><td>£99.25</td><td>Salary</td></tr><tr><td>Charlton Baker</td><td>Preparation of payroll annual fee of £288.00; paid via monthly DD</td><td>£24.00</td><td>Administration</td></tr><tr><td>Auditing Solutions</td><td>Provision of internal audit</td><td>£432.00</td><td>Administration</td></tr><tr><td>Parish Online</td><td>Website Service</td><td>£300</td><td>Administration</td></tr><tr><td>TOTAL</td><td></td><td>£</td><td></td></tr></table>	<i>Payable to</i>	<i>Description</i>	<i>Amount</i>	<i>Budget Category</i>	J Slack	Salary	£397.00	Salary	J Slack	Admin Allowance	£26.00	Administration	HMRC	PAYE	£99.25	Salary	Charlton Baker	Preparation of payroll annual fee of £288.00; paid via monthly DD	£24.00	Administration	Auditing Solutions	Provision of internal audit	£432.00	Administration	Parish Online	Website Service	£300	Administration	TOTAL		£	
<i>Payable to</i>	<i>Description</i>	<i>Amount</i>	<i>Budget Category</i>																														
J Slack	Salary	£397.00	Salary																														
J Slack	Admin Allowance	£26.00	Administration																														
HMRC	PAYE	£99.25	Salary																														
Charlton Baker	Preparation of payroll annual fee of £288.00; paid via monthly DD	£24.00	Administration																														
Auditing Solutions	Provision of internal audit	£432.00	Administration																														
Parish Online	Website Service	£300	Administration																														
TOTAL		£																															
176/26/27	Administration Approved and adopted the Standing Orders of WPC Approved and adopted the Financial Regulations of WPC Reviewed and adopted the Health and Safety Policy Statement Website and email provider – Clerk to meet with CC about next steps and transfer of data.																																
177/26/27	Items to be considered for the agenda for the next meeting and questions to the Council: - Email / IT update																																

Signed:

Date:

	Date of next meeting: Monday 6 th July 7:00pm Worton Village Hall.	
	Key Messages:	

DRAFT

Signed:

Date: