

Worton Parish Council

To: Members of the Council

You are summoned to attend the MONTHLY MEETING OF THE WORTON PARISH COUNCIL at Worton Village Hall, on Monday 1st June at 7:00pm.

Press & Public are invited to attend.

AGENDA

1. To receive apologies for absence

2. Declaration of members interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. Minutes of meetings held on 11th May

To resolve that the minutes of the meeting of the Council held on Monday 11th May to be signed as a correct record.

4. Open Session on matters set out below

Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.

5. Wiltshire Councillors report

Tamara Reay to report.

6. Transport and Road Safety

Update on installation of Metro Counts

7. Leisure Facilities, Appearance and Environment

Update on installation of new Defibrillator

Best Kept Village Update

- Update on this years preparation and judging
- To discuss proposal for the purchase and storage of landscaping equipment
- To discuss proposal for the identification of areas to set aside for conservation and wildlife

Sandleaze Park Project

- To review proposal from Wicksteed for the provision of Play and Sports Equipment
- To review proposal from Wicksteed for the repair and upgrade of existing play equipment
- To discuss proposal to replace and move the old fencing to create a larger play area and define the footpath
- To discuss proposal to build new gravel footpath the length of Sandleaze Park from the boundary by Gaisford Chase to the boundary of Primrose View
- To review and sign the Side Agreement from Wiltshire Council transferring Section 106 monies

Chairman: Malcolm Powell, Cedar Close, Worton, Devizes SN10 5SD

Clerk: Jules Slack

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8. Planning

a). To consider the following applications:

App number	Address	Description
PL/2025/		

b) to note the following decisions:

App number	Address	Description
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11. Finance (MP)

- a) - Review proposal for the use of Scribe Accounting Service at a cost of £199 upfront plus £25 per calendar month
- b) - To receive and note the Annual Internal Audit Report from Auditing Solutions Ltd
- c) - To approve the Certificate of Exemption being sent to the external auditor
- d) - To approve the dates for the period for the excise of public rights
- e) - To authorise the following payments:

Payable to	Description	Amount	Budget Category
J Slack	Salary	£397	Salary
J Slack	Admin Allowance	£26	Admin
HMRC	PAYE Tax	£99.20	Salary
Charlton Baker	Preparation of payroll annual fee. Paid monthly via DD	£21.60	Admin
Auditing Solutions	Provision of internal audit	£432.00	Admin
Parish Online	Website Service	£300	Admin
TOTAL		£1,275.80	

12. Administration

- To approve and adopt the Standing Orders of Worton Parish Council
- To approve and adopt the Financial Regulations of Worton Parish Council
- To review and adopt the Health and Safety Policy Statement

New Website and Email Provider

- To discuss new Parish Council website and agree plan to complete old data transfer and add new content
- To agree plan for the migration of councillor emails and archive of data

13. Closed session for Confidential Matters

14. Items to be considered for the agenda for the next meeting

To be reviewed and agreed at the July meeting

15. Dates of next meetings: Monday 7:00pm 6th July, Worton Village Hall

16. Key Messages