

Worton Parish Council

To: Members of the Council

You are summoned to attend the MONTHLY MEETING OF THE WORTON PARISH COUNCIL at Worton Village Hall, on Monday 2nd March at 7:00pm.

Press & Public are invited to attend.

AGENDA

1. To receive apologies for absence

Cllr Ed Marks

2. Declaration of members interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. Minutes of meetings held on 2nd February 2026

To resolve that the minutes of the meeting of the Council held on Monday 2nd February to be signed as a correct record.

4. Open Session on matters set out below

Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.

5. Wiltshire Councillors report

Tamara Reay to report.

6. Transport and Road Safety

- a) Update on way forward with downloading of SIDs information
- b) Update on parking issues at Sandlease

7. Leisure Facilities, Appearance and Environment

- a) Best Kept Village update (NS)
- b) Discuss impact of Newland Homes actions at Sandlease and agree next steps
- c) Update on defibrillator replacement

8. Planning

a). To consider the following applications:

App number	Address	Description
PL/2026/00753	Mill Ground, 30 Mil Road, Worton	First floor extension over existing room with the removed of veranda and erection of front porch

b) to note the following decisions:

App number	Address	Description
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Chairman: Malcolm Powell, Cedar Close, Worton, Devizes SN10 5SD

Clerk: Jules Slack

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9. Parish Plan

- a) Sandlease Play Equipment Upgrade Project update

10. Finance (MP)

- a) Discuss External Audit requirements for IT compliance in 2026 AGAR (new requirement).
- b) Preparation for Year End Accounts
- c) To review and approve the Parish Accounts as at 31st January, copy attached
- d) Replacement website and email provider
- e) Review and approve request for money from the Community Fund for Open Gardens totalling £242
- f) To authorise the following payments:

Payable to	Description	Amount	Budget Category
J Slack	Salary	£397	Salary
J Slack	Admin Allowance	£26	Admin
HMRC	PAYE Tax	£99.20	Salary
Charlton Baker	Preparation of payroll annual fee. Paid monthly via DD	£21.60	Admin
Mark Goddard	Quote for landscaping	£3,304.80	Landscaping
Roadware	Dog Bins	£604.68	Environment
Oak Apple	Oak signposts	£294.00	Environment
Wiltshire Council	Contribution to traffic calming scheme	£5,114.25	Road Safety
TOTAL		£9,317.73	

11. Administration

- a) Review use of IT communications to ensure that we align with latest NALC policy
- b) Set up all councillors to use the correct Parish Council email account

12. Items to be considered for the agenda for the next meeting

To be reviewed and agreed at the April meeting

13. Dates of next meetings: 7:00pm Monday 13th April, Worton Village Hall

14. Key Messages