

Minutes of Worton Parish Council held on Monday 4 July 2022 in Worton Village Hall at 7.30pm.

Present: Cllr Barry Devine (BD) (Chair); Cllr Suzanne Bonfield (SB); Cllr Christopher Collins (CC); Cllr Robert Goss (RG); Cllr Malcolm Powell (MP)

Also present: Cllr Tamara Reay, Wiltshire Council (TR); 3 members of the public

Apologies for absence: Cllr Patricia Goodenough (PG); Cllr Nick Stokes (NS)

Absent: Cllr Dicky Parsons (DP); Cllr Richard Slack (RS)

50/22/23	Apologies for absence: The Chairman received apologies for absence.
51/22/23	Declaration of members interests: None
52/22/23	Minutes of meeting held on 6th June 2022: Resolved: It was proposed by RG, seconded by MP, and agreed by all that the minutes were an accurate record. The minutes were duly signed. Council expressed gratitude to Sarah Devine for the fine drafting of the last meeting's minutes. The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda. Nothing raised. There were no comments from the public therefore the Chairman closed the Open Session.
53/22/23	Wiltshire Councillor's Report: TR reported on the following: Gateway project £50k funding, £400k awarded for further study including study of Westbury station links, improvement of signalling. Study on Devizes economy, social mobility, work access etc. 3 stages of project. Funding is for first stage. Consultation on LCWIP (cycling plan). Webinar launch. Consultations invited from general public. Plan for use of improved cycling paths/lanes. Closes 1st August. Parish council should consider contributing. Question re traffic. LHFIG terms of reference. Pavement widening, weight limits etc. Submit proposals as package of all items to be considered. BD attending LDFIG meeting on behalf of Parish Council. Discussion on road markings not located near new 30mph signage and road markings worn off. Should be formally raised as an issue by Parish Council. Also send Matt Perrott (local highways engineer) an email.
54/22/23	Leisure Facilities, Appearance and Environment (MP/NS/RG/CC) a) Agreed that the draft Parish Plan – to be adopted as 'The Plan'

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	b) Update on WORT11/MARS9 footpath improvements As of 4 July residents donations = £1,875 Bitumen work to be undertaken. Extra gravel to be used for top surfacing of other paths. Any surplus funds to be used for future maintenance. c) update on vegetation issues blocking footpaths etc Footpath from Ray Bridge to Mill to be cleared by Wiltshire Council. Behind Church to Cedar Close done by village working group. Behind Gainsford Chase to be done next. Perhaps Village Maintenance Group could assist with hedge trimming of those unable to do it themselves. 1st September okay to start trimming hedge without worrying about wildlife.
55/22/23	Transport & Road Safety a) Speed Indicator Device (SIDS)L Considering 5 sites on High Street. 2 more site visits to be undertaken by Donna. Need to consider who is responsible for site location. Discussion on whether 1 or 2 devices to be acquired. Device can be transported and moved to other sites. Map exists which shows proposed sites. Discussion on whether device will be left in one site or moved. Wiltshire Council requires devices to be moved/rotated. Community Speedwatch agree to assist. Need to establish if training package exists (online?). Costing at £550 in budget for 5 posts. £4,000 set aside for purchase of SIDS. Approx £1,800 each unit. BD to discuss with Liz training etc on SIDS. Proposed that Worton Parish continue with establishment of SIDS sockets. Seconded by SB. b) Black Dog Crossroads: Deatials received of the Atkins Feasibility Study Not in budget this year so unlikely work will begin any time soon. Compulsory acquisition of land in vicinity of crossing by Wiltshire Council. Parish Council generally supports the plan. Proposed by MP and seconded by SB. Consider raising the issue that the speed limit which is being changed from 60mph to 50mph should be further reduced. Southcross lane at 40mph. c) Auto Speedwatch Confirmation of costings: £549 for 1 year data. £148 thereafter PA. Solar £87. Signs £24 / £48 small / large. BD to discuss with Dominic Munns. Query whether need permission from council as to location. Needs to be fixed in a single location for accuracy of long-term data collection. d) Discussion re proposal for High Street pavement widening. Need to be mindful that widening the pavement will potentially affect flow of traffic. Agreed next step would be to submit ideas to LHFIG. e) Discussion re pending purchase of speed awareness stickers for residents' garbage bins etc. 20 is plenty signage. 200 stickers for circa £80. £100 allocated. £50 to be spent on stickers
56/22/23	Community and Learning: Five Lanes School – No-one attended from the school. Council has noted the school's need for governors. It was suggested that the school consider writing an article for The Bridge in this regard.

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57/22/23	Planning (DP/NS) a) To consider the following application: PL/2022/04797 Prince Hill House High Street, Worton, SN10 5SE G1 - Group of Conifer trees to be reduced in height to match existing height of neighbouring Conifer in garden. Parish Council response: No objection b) To note the following decision: PL/2022/02790 Orchard Cottage, 147 High Street, Worton, SN10 5SE Retrospective Planning Permission to regularise the as built form of the house and outbuilding, incorporating retrospective items relating to previous approvals that have been implemented in part and with some variations. Retrospective addition of air source heat pump unit and timber trellis screen. Retrospective minimal hard landscaping, patios etc, all as existing external as built form. Retrospective extension to rear of outbuilding, as existing external as built form. Proposed replacement of existing defective timber cladding with new timber to front, side and rear elevations of main dwelling house. Wiltshire Council decision: Approve with Conditions																				
58/22/23	Communications: a) Correspondence: Parish Council has been notified about the upcoming Keevil Airfield national junior gliding championships. May create heavier than normal traffic in and around the village. b) To review the following policies and protocols: i. Code of Conduct – to formally adopt the Local Government Association Model Councillor Code of Conduct ii. Communications Protocol iii. Complaints Procedure iv. Document Retention Policy v. Freedom of Information Model Publication Scheme vi. Guide to information available under Freedom of Information Model Publication Scheme vii. Grievance Procedure viii. Privacy (Data Protection) Policy ix. Subject Access Request (SAR) Policy All policies proposed to be accepted by BD and seconded by SB,																				
59/22/23	Finance: a) The Internal Checker (MP) confirmed the accounts have been checked and he signed Financial Summary quarter ending 30 June 2022. b) Account to be paid: Proposed by MP and seconded by RG that the following accounts be paid: <table><tr><th>Payable to</th><th>Net</th><th>VAT</th><th>Gross</th></tr><tr><td>HMRC / E M Starling</td><td>148.82</td><td>10.00</td><td>158.82</td></tr><tr><td>Worton & Marston Village Hall</td><td>1455.37</td><td>0.00</td><td>1455.37</td></tr><tr><td>CPRE</td><td>36.00</td><td>0.00</td><td>36.00</td></tr><tr><td>Mark Goddard & Sons Landscaping</td><td>800.00</td><td>160.00</td><td>960.00</td></tr></table>	Payable to	Net	VAT	Gross	HMRC / E M Starling	148.82	10.00	158.82	Worton & Marston Village Hall	1455.37	0.00	1455.37	CPRE	36.00	0.00	36.00	Mark Goddard & Sons Landscaping	800.00	160.00	960.00
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	Inter account transfers:		
	7/6/2022		100.00
	23/6/2022	From Community Fund re W&M Gardening Club	116.00
	4/7/2022		100.00
	4/7/2022	From Community Fund re W&M Village Hall	1455.37
60/22/23	Staffing Outstanding position for Clerk. Consensus was to review the need for the position in September with view to re-running the advertisement.		
61/22/23	Items to be considered for the agenda for the next meeting and questions to the Council SIDS/Speedwatch LHFIG – proposal re footpath widening etc, Parish plan, transport Village Maintenance Gardening club		
	Key messages: Parish is committed to road safety hence progressing with installation of SIDS and Speedwatch.		
	Date of next meeting: Date of next meeting: Monday 5 September 2022, 7.30pm in Worton Village Hall		

Signed:

Date: