

Minutes of the Meeting of Worton Parish Council held on Monday 5 July 2021 in Worton Village Hall at 7.30pm.

Present: Cllr Barry Devine (BD) (Chair); Cllr Robert Goss (RG); Cllr Dicky Parsons (DP); Cllr Malcolm Powell (MP); Cllr Richard Slack (RS) (Vice Chair); Cllr Nick Stokes (NS)

Also present: Liz Starling (Clerk); Cllr Tamara Reay, Wiltshire Council (TR); Suzanne Bonfield (SB) (applicant for co-option); 3 members of the public

Apologies: None

51/21/22	Apologies for absence: The Chair received apologies for absence.
52/21/22	Declaration of Members' Interests: There were no declarations of interest.
53/21/22	Minutes of meeting held on 7 June 2021: The minutes were amended at 42/21/22 to read 'MP suggested possible website' and not RS. Resolved: It was proposed by RS, seconded by NS, and agreed by all that after this amendment, the minutes were an accurate record. The minutes were duly signed.
54/21/22	Co-option to Parish Council Vacancy: The Clerk has received only one application for the vacancy from Suzanne Bonfield. SB left the meeting at this point while the application was discussed. Resolved: It was agreed unanimously that Suzanne Bonfield be co-opted to Worton Parish Council. SB returned to the meeting and on signing the Declaration of Acceptance of Office, was invited to take office.
	The Chairman declared that the meeting was temporarily suspended to allow for an open session for 15 minutes where members of the public may make representations, answer questions and give evidence in respect of the business on the agenda. An explanation of the Village Maintenance Group was requested. MP explained that the working group undertakes various jobs around the village such as rights of way clearance. Work on the pavements and highways still falls to Wiltshire Council Highways which includes the Parish Steward tasks. There were no further comments from the public therefore the Chairman closed the Open Session.
55/21/22	Wiltshire Councillor's Report: TR updated the meeting on news from Wiltshire Council (WC): WC are looking to stop the pre-booking system to use recycling centre, possibly at some point after 19 July. The Boundary Commission are reviewing parliamentary boundaries over 3 rounds of consultations, taking place over the next couple of years. The change will take effect from 2023. First consultation closes 2 August. TR was asked for an update on Black Dog crossroads. It appeared that the majority view was for traffic lights but there is concern that other parish councils are being encouraged by the Wiltshire Councillor for the Lavingtons (Dominic Muns) to opt for a cheaper option as it has been suggested that WC does not have the budget for anything major. TR said that she has a meeting with WC Highways on Wednesday and will raise the points made by the Parish Council.

Signed:

Date:

	RS expressed disappointment that Councillor Muns held a meeting with his parish councils to which Worton had not been invited. Although the notes from the meeting had been forwarded to the Clerk and circulated to councillors, it was stressed that Worton Parish Council do not agree with the points raised at the meeting or the views expressed by Councillor Muns. Clerk advised that she had already submitted the Worton Parish Council response direct to WC; this was for traffic lights and speed reduction as agreed at the last Parish Council meeting.					
56/21/22	Transport and Road Safety a) Update of Speed Indicator Devices (SIDs): RS has emailed WC requesting guidance on SIDs and best practice and is waiting for a response. The Highways Improvement Request form has been sent to the WC Community Area Transport Group (CATG) and will be discussed at next CATG meeting on 25 July. SB advised that she had met with the Community Speed Watch Area Co-ordinator who stressed the importance of having a device with data logging. There will be a need to move forward on the process of obtaining SIDs after the CATG meeting in order that the purchase etc can be approved at the September meeting. Need to know from WC where the devices can be sited.					
57/21/22	Leisure Facilities, Appearance and Environment a) Village Maintenance Working Group: Some discussion was had re the pros and cons of purchasing own equipment. It was agreed that the priority for now was to reform the working group. b) Obtaining consent of landowners: Important that any work that is carried out on land that does not belong to the Parish Council, is done with the permission of landowners, for example work carried out on footpaths. c) Approval for purchase of brush cutter/trimmer: This is on hold until the Village Maintenance Working Group has been reformed. d) Whatleys Playing Field - budget for replacement play equipment: MP suggested a total of £14,000 made up of £6,000 Parish Council reserves. £6,000 match funding grant and £2,000 Community Fund grant. It was noted that there are several families with young children who use Whatleys playing field, however it would be a secondary site with limited play equipment and Sandlease playground would remain the main site. MP agreed to investigate grant funding.					
58/21/22	Planning a) Neighbourhood Plan Steering Group: DP advised that he has found a consultant who can carry out work required within funding limit. Agreed that RS, DP, NS and BD would form basis of Steering Group; to contact non-council members of original group; DP will do article for The Bridge and invite new members. b) There were no planning applications to consider. c) The following decision was noted: <table><tr><td>PL/2021/05302</td><td>The Old Mill, 7 Mill Road, Worton SN10 5SF</td><td>Willow (T1) - pollard to large fork at base of tree. Bay and laurel (T2) - reduce by</td></tr></table>			PL/2021/05302	The Old Mill, 7 Mill Road, Worton SN10 5SF	Willow (T1) - pollard to large fork at base of tree. Bay and laurel (T2) - reduce by
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			30 - 40% and cut back to boundary over road																				
	Wiltshire Council Decision: No objection																						
59/21/22	Community and Learning a) VE-VJ Event 21/22 August 2021 in Worton and Marston Village Hall: i) Minutes from the working group had been circulated prior to the meeting. Resolved: Proposed by MP. Seconded by RG and agreed that the arrangements for the event be approved. ii) Request to use Whatley Field for Car Parking: Resolved: Proposed by NS. Seconded by DP and agreed that Whatleys Field to be used for parking subject to the working group notifying Whatleys residents. b) Clerk had circulated information regarding a Fraud Prevention Information presentation by the Regional Fraud Protect Advisor from the South West Regional Organised Crime Unit. It was proposed to hold this Monday 9 August at 4pm in the village hall. Clerk will oversee this event. Only cost to Parish Council is the hire of the village hall. Resolved: Proposed by BD, seconded by SB and agreed that this should take place.																						
60/21/22	Communications a) The following documents were reviewed: - Freedom of Information Model Publication Scheme and associated Guide to Information available - Privacy (Data Protection) Policy - Subject Access Request (SAR) Policy Resolved: It was confirmed that no amendments were necessary. Proposed by MP, seconded by RS and all agreed.																						
61/21/22	Finance a) Internal Checker (MP) confirmed that he had checked the accounts for the quarter ending 30 June and all was in order. Monthly financial summary was signed. b) Accounts to be paid: Resolved: Proposed by RS, seconded by DP and agreed by all that the following accounts be paid: <table border="1" data-bbox="341 1408 1374 1590"> <tr> <th><i>Payable to</i></th><th><i>Net</i></th><th><i>VAT</i></th><th><i>Gross</i></th></tr> <tr> <td>HMRC/E M Starling</td><td>375.74</td><td>0.00</td><td>375.74</td></tr> <tr> <td>Total</td><td>375.74</td><td>0.00</td><td>375.74</td></tr> <tr> <td colspan="4"><i>Inter account transfer:</i></td></tr> <tr> <td>28 June 2021</td><td>Amount:</td><td></td><td>500.00</td></tr> </table>			<i>Payable to</i>	<i>Net</i>	<i>VAT</i>	<i>Gross</i>	HMRC/E M Starling	375.74	0.00	375.74	Total	375.74	0.00	375.74	<i>Inter account transfer:</i>				28 June 2021	Amount:		500.00
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62/21/22	Items to be considered for the agenda for the next meeting and questions to the Council: Parish Plan Neighbourhood Planning Steering Group SIDs Village maintenance working group Whatleys Field																						
62/21/22	Key messages: Recent burglaries																						
	Date of next meeting: Date of next meeting: Monday 6 September 2021. This will be held at 7.30pm in Worton Village Hall.																						

Signed:

Date: